

GENERAL GUIDELINES

- Applications are subject to funding availability.
- Grants will be awarded based on the number of eligible applicants and funding criteria.
- Funding will be paid to approved applicants once all required receipts and photos have been received and criteria has been met and approved.
- If an applicant requires a deposit to initiate the project, a request can be made for up to 50% of the approved grant amount. To be considered and approved, a proof of household income (i.e., previous year T4) must be provided to the County of Simcoe Age-Friendly Evaluation Committee upon request.
- Homeowner must attach a minimum of two quotations per project that clearly itemizes the work and materials required for each project.
- Modifications started or completed on the property prior to approval will not be eligible for the Age-Friendly Seniors Housing Grant.
- Work that has been approved may be subject to inspection before funds are allocated.
- One or more of the applicants in the household must be 60 years of age or older. Identification must be provided with the application (example: driver's license, passport, copy of a recent utility bill that shows name and address, rental receipt showing name and address).
- Landlord / homeowner / in-law suite submitting application for tenant/s must provide proof of age of tenants, copy of lease agreement/rental agreement.

SUPPORTING MATERIAL

Applicants must submit supporting material with their application as follows:

- ***Completed and signed application***
- ***Proof of age (examples: birth certificate, driver's license or copy of utility bill accompanying photo ID)***
- ***Two (2) professional contractor estimates/quotes per project***
- ***Current, clear and colour photos of area to be improved***

Please retain a copy of all materials submitted for your own records. Note: the grant sub-committee will not return the materials to the applicant.

Applications are received and reviewed by an Age-Friendly Seniors Grant Committee and shared with the Simcoe County Age-Friendly Communities Advisory Committee for endorsement. The applications will be evaluated according to the evaluation criteria included in the guidelines. The submission of an application does not in itself constitute any commitment on the part of the County of Simcoe Age-Friendly Seniors Housing Grant Program.

The County of Simcoe will confirm receipt of your application within five (5) business days of receipt. Please ensure you have a contact phone number or email address.

APPLICATION DEADLINE

Closing date is May 31, 2026.

APPLICATION SUBMISSION PROCESS

You may submit your application in any of the following ways:

Email your application, declaration, and all relevant documents to agefriendly@simcoe.ca

Hand-deliver your application, declaration, and all relevant documents to the County of Simcoe Administration Centre customer service desk (address below).

Mail a copy of your application, declaration, and all relevant documents to the following address:

Attention: Age-Friendly Seniors Housing Grant Program
Health and Emergency Services
County of Simcoe
1110 Highway 26
Midhurst, Ontario L9X 1N6

EVALUATION PROCESS

The Age-Friendly Seniors Housing Grant Committee does not disclose the detailed evaluation scores. Any evaluation carried out by the Committee shall be considered to be fair and accurate to all applicants for all purposes and shall not be subject to review.

The grant applications are reviewed to ensure all requested documents and securities are received and found to be satisfactory. Members of the Age-Friendly Seniors Housing Grant Committee will then review and evaluate each submission in two (2) phases.

The grant submissions will be evaluated in accordance as part of a two (2) phase process as follows:

Phase 1:

Grant submissions will be evaluated to determine if all the minimum eligibility criteria has been met. If minimum criteria is met, the submission will proceed to phase 2. Submissions that do not meet the eligibility criteria will be removed from further evaluation or consideration.

Phase 2:

Grant allotments will be based on a needs prioritization process in alignment with the County of Simcoe's Positive Aging Strategy: older Adults Strengthening our Communities and Planning Framework.

Evaluations will be based on the written grant submissions upon full completion of all sections of the application. Once submissions have been evaluated, applicants will receive a letter of **approval, partial approval, or denial**.

Should the County receive a funding application after the expiry date, the Committee will evaluate the application based on the following criteria: eligibility, availability of funds, and time sensitive needs.