





# Quick Guide to the Ontario Land Property Records Portal (OnLand)

#### Website: https://www.onland.ca/ui/

The Ontario Land Records Portal, or OnLand, can be used as a tool for historical property research. Using the Historical Books portal, researchers can find information about the sale and ownership of a property dating back to the eighteenth century.

This guide provides information on how to use OnLand to research lands and properties in Simcoe County.



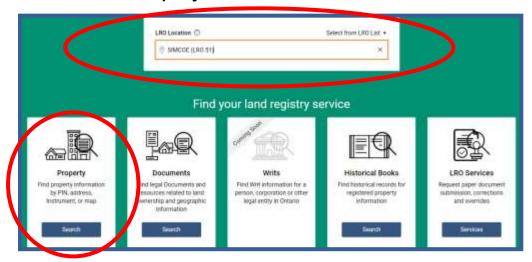
In order to look up a property in the Historical Books portal on OnLand, you must have the following information:

- The <u>Lot and Concession</u> or <u>Plan Number</u> of the property. This information is typically included on a Land Deed or Tax Assessment. You can also find this information using a street address and the Property search portal on OnLand. Lot and Concession can also be obtained from the Simcoe County GIS Maps.
- 2) Within which <u>historic Town or Township</u> the property is located. The County of Simcoe has undergone a number of amalgamations, which has resulted in the changing of some municipal boundaries and names.

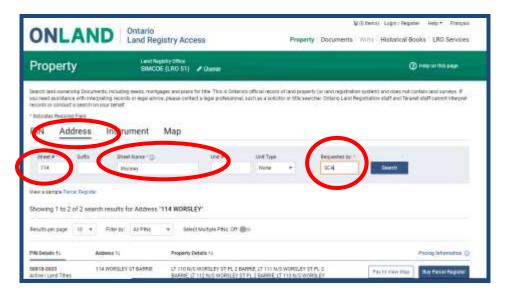
#### Determining Lot and Concession or Plan Number - OnLand

The Plan Number or Lot and Concession can be obtained using the property's street address on OnLand. This is an excellent option for more urban and suburban properties.

- Go to <a href="https://www.onland.ca/ui/">https://www.onland.ca/ui/</a>
- In the search bar enter 51, or select SIMCOE (LRO 51) from the dropdown menu
- Select Search under Property



- Select Adress
- Enter the Street #, Street Name and provide initials under Requested by
  - o In this example, the street address is 114 Worsley Street, Barrie, ON
- Select Search



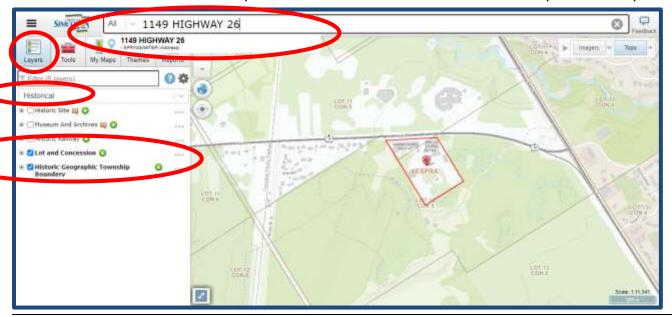


- The search results should include Lot and/ or the Plan Number in the **Property Details**. LT indicates Lot (i.e LT 110) and PL indicates Plan (i.e. PL 2). Make a note of the Plan Number and Lot Number and any directional information (i.e. N/S is North Side).
- You can use the Plan Number to access historic records for the property in the Historic Books portal for free.

### <u>Determining Lot, Concession, and Township – Simcoe County Maps</u>

The Lot and Concession and the historic Township can also be determined using the Simcoe County GIS Map: <a href="https://opengis.simcoe.ca/public/">https://opengis.simcoe.ca/public/</a>. This is a good option for rural properties.

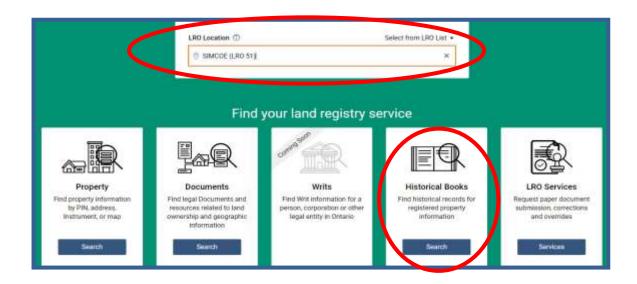
- First, enter the address you are searching in the search bar (i.e. 1149 Highway 26, Springwater)
  - o The address will be highlighted and circled in red on the map
- Then, using the tool bar on the left hand side of the screen, under Layers select Historical
- Check off Lot and Concession and Historic Geographic Township Boundary
  - The Lot and Concession will appear in brown script on the map and the historic Township will appear in red
    - In this example, the address is on Lot 12 Con. 5 in Vespra Township



## Looking up Historic Property Records on OnLand

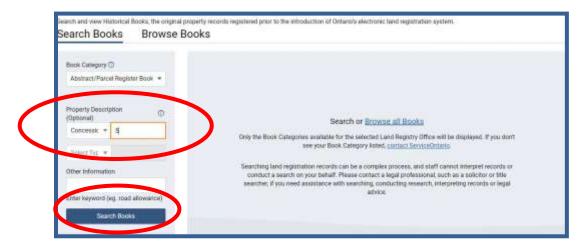
The Historical Books function on Onland allows researchers to access the historic abstract of title for a given property. This can be accomplished using either the Lot and Concession, or the Plan Number. Once you have this information, proceed to OnLand: <a href="https://www.onland.ca/ui/">https://www.onland.ca/ui/</a>

- In the search bar enter 51, or select SIMCOE (LRO 51) from the dropdown menu
- Select Search under Historical Books



#### If using Lot and Concession

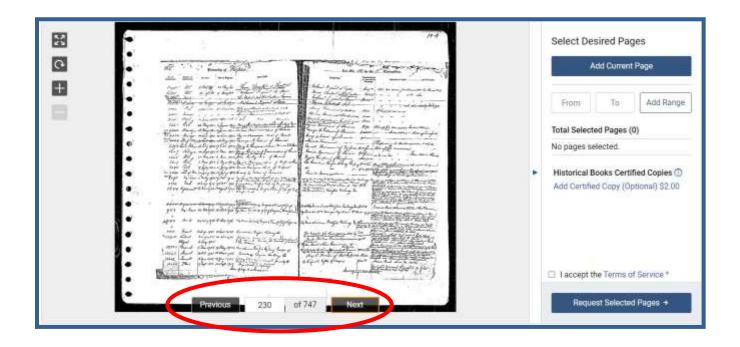
- Under Property Description select Concession and enter the concession number (i.e.
   5)
- Select Search Books



 Find the name of the historic Township (i.e. Vespra) your property is located in and select the corresponding View Details



- Once in the correct historic book, use the tool bar on the left hand screen to Expand,
   Rotate, or Zoom in and Zoom Out on the page
- You can manually enter what page you would like to jump to, or use the **Previous** and Next buttons to move ahead or back one page at a time.

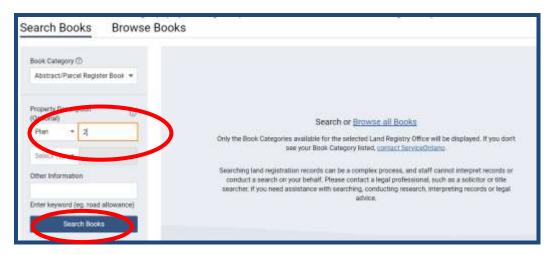


• The Township, Lot and Concession will be listed at the top of the page

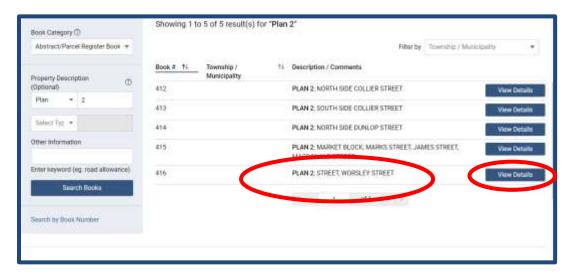


#### If using the Plan Number

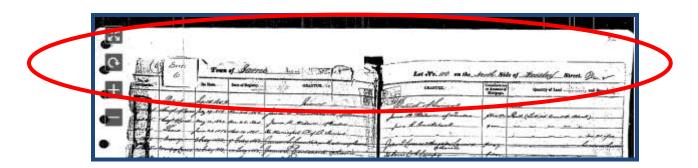
- Under **Property Description** select **Plan** and enter the Plan Number (i.e. 2)
- Select Search Books



Find the Plan that best matches the property you are looking for and select View Details

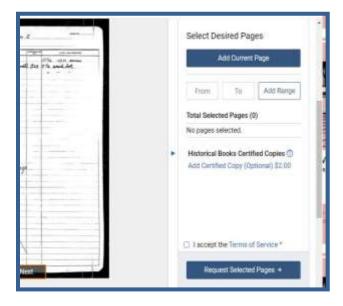


- Once in the correct historic book, use the tool bar on the left hand screen to Expand,
   Rotate, or Zoom in and Zoom Out on the page
- You can manually enter what page you would like to jump to, or use the **Previous** and **Next** buttons to move ahead or back one page at a time
- The **Lot** and **Plan Number** will be listed at the top of the page



## **Making Copies**

 The tool bar on the right side of the screen can be used to select pages and order certifed copies (for a fee)



You can also use the Snipping Tool on your personal computer to take a screen shot
of the page

