


<p><i>Social Services Department</i> <u>Social Housing Division</u></p>	<p><i>The Corporation of the</i> County of Simcoe</p>	
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DIRECTIVE

EFFECTIVE DATE: Nov. 13, 2003

NUMBER: 2003-16

The policies, procedures and County requirements in this Directive are to be implemented by housing providers that are funded under the following Programs, which are administered by the County:

Please note if your program is not checked, this Directive is not applicable to your project(s), and is for information purposes only.

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Federal/Provincial Non-Profit Housing Program |
| <input checked="" type="checkbox"/> | Ontario Non-Profit Housing Programs |
| <input checked="" type="checkbox"/> | Federal/Provincial & Ontario Co-operative Housing Programs |
| <input checked="" type="checkbox"/> | Simcoe County Housing Corporation |

SUBJECT: ADDITIONS TO HOUSEHOLDS WHO RECEIVE RGI ASSISTANCE: SOME ISSUES

NEW LEASE

When a new member is added to a household which is in receipt of rent-geared-to-income (RGI) assistance he/she is required to sign the lease if he/she is at least 16 years of age. His/her income shall be taken into account in determining the amount of RGI payable by the household.

AMOUNT OF RGI PAYABLE

The new lease will state the amount of RGI payable, based on the income of all the leaseholders, and the RGI so calculated shall be payable from the date that the new lease is signed. This is in contrast to a situation where a household's income increases without the addition of a new household member. In that case, any increase in the amount of RGI payable by the household is not effective until the first day of the second month following the month in which the household income increased.

RGI NOTICES PRIOR TO NEW LEASE

A situation may arise where a household is given notice that it ceases to be eligible for RGI assistance due to a failure to report an addition to the household membership. The month as of which the provision of RGI assistance must cease and the payment of the market rent must begin is the month immediately following the 90th day after the notice is given. At some point before the payment of market rent is due to begin a new lease may be executed, which includes as a leaseholder the person whose unreported addition to the household was the reason that the household ceased to be eligible for RGI assistance.

The newly constituted household is not eligible for RGI assistance due to the prior failure to report the change of household composition. By executing a new lease, the date as of which the household must pay the market rent is no longer relative to the previous notice of ineligibility but rather is the date that the new lease is signed.

LEGISLATIVE REFERENCES

Ontario Regulation (O. Reg.) 298/01, ss. 10, 12, 14, 53; O. Reg. 339/01, s. 21