

Spring 2024 Paramedic Recruitment

County of Simcoe Paramedic Services invites applications for:

Cross certified full time and part time Advanced Care Paramedics**

Cross certified part time Primary Care Paramedic**

**** Certified – currently employed by a paramedic service**

Important Dates and Information

MINIMUM QUALIFICATIONS:

- Hold a current, active certification and in good standing with an Ontario Base Hospital
- Currently employed by a certified ambulance service with preference for those with more than 6 months experience
- Have a PCP or ACP College Diploma from an approved institution or provide MOH Equivalency Labour Mobility completion letter
- Hold MOH AEMCA/ACP credential
- Have F Class driver's license with no more than 6 demerit points
- Able to provide a clear Criminal Record Check with Vulnerable Sector Screening
- BLS certification (formerly known as Health Care Provider level CPR) current within 1 year of hire
- Free of communicable diseases and have up to date vaccination status as per the Ambulance Act

IMPORTANT DATES:

- Applications can be submitted through the County of Simcoe website under “careers” from **January 2nd – 19th, 2024**;
 - Physical Testing - OPPAT – **successful results submitted by March 11th, 2024 (valid results from October 11th, 2023 onward)**;
- Criminal Record Check with Vulnerable Sector Screening dated within one month of dated **(March 11, 2024)**
- Electronic qualification & documents submission deadline:
 - 1. Non - personal documents – **January 29th, 2024**;
 - 2. Personal documents at job offer – **March 1st, 2024**;
- Interviews - between **09:00-16:00 hours** during the week of **February 5th, 2024**;
- Reference checks and conditional job offers – **February 12th-22nd, 2024**;
- Job offers to be accepted by noon – **March 1st, 2024**;
- Sunnybrook Regional Base Hospital Program Orientation – **March 4th, 2024**; and,
- County of Simcoe Paramedic Services Orientation – **March 11th to 27th, 2024**.
 - **Week 1 – March 11th**: Mon, Tues Wed, Thurs
 - **Week 2 – March 18th**: Mon, Tues, Wed, Thurs
 - **Week 3 – March 25th**: Mon, Tues, Wed, (Thurs for IV PCP training).

RECRUITMENT PHASE INFORMATION:

Physical Testing:

The successful completion of a paramedic physical assessment, must be completed by dated **March 11th, 2024** is required as a condition of employment. **Valid successful results dated no earlier than October 11th, 2023.**

The County of Simcoe Paramedic Services (CSPS) will only be accepting the Ottawa Paramedic Physical Abilities Testing (OPPAT). This is a third party organization and there is a fee that is paid directly to the third party, by the applicant. The physical testing is a pass/fail component. If you have already completed the OPPAT by the date above, your results can automatically be shared with CSPS if you provide permission to the agency.

Applicants may begin booking their physical testing immediately. For booking and more information use this link

<https://specialprojects.wlu.ca/oppat/register/>

Qualifications & Documents Collection:

Candidates must submit via email an electronic copy of all documents to psqualityadmin@simcoe.ca

1. All **non-personal** required documents **must be submitted no later than January 29th, 2024** to be considered for the interview phase and present hard copies at interview:
 - College Diploma (PCP Program and ACP Program)
 - AEMCA Certificate and ACP Certificate
 - Current BLS CPR Certificate
2. The remaining **personal** required documents must be submitted prior job offer acceptance, **March 1st, 2024** to be eligible to move on to BH orientation and Service orientation:
 - Criminal Record Check with Vulnerable Sector Screening (with the past month)
 - F Class or great Driver's License
 - Ontario Ministry of Transport Driver's License Abstract (uncertified)
 - Signed Communicable Disease Self-Declaration
 - Completed County of Simcoe Paramedic Services Health Screening Record
 - Signed Immunization Status Report

A link to these documents can be found on the "Paramedic Careers" webpage of

<https://www.simcoe.ca/dpt/ps/careers>

Interview Assessment:

Resume screening will be completed and those candidates who pass screening and have submitted the required non-personal documentation by **January 29th** will be eligible for an interview. These candidates will receive a portal link to select their interview time slot on **January 26th**. Candidates must choose their interview slot by **January 31st**.

Interviews will be held in person during the week of **February 5th, 2024 only**.

County of Simcoe Paramedic Services Orientation:

All hard copies must be presented for verification on the first day of in-person orientation.

Orientation will run from **Monday to Thursday, 08:30 – 16:30 daily, from March 11th- 27th**. In addition, PCP candidates who require IV training must attend on **Thursday March 28th, 2024**.

Orientation will consist of a combination of virtual and in-person sessions.

Attendance is mandatory for the entire orientation.