



County of Simcoe  
Solid Waste Management  
1110 Highway 26,  
Midhurst, Ontario L0L 1X0

Main Line (705) 726-9300  
Toll Free 1-866-893-9300  
Fax (705) 726-9832  
[simcoe.ca](http://simcoe.ca)



---

## County of Simcoe Environmental Resource Recovery Centre

### Summary of Consultation and Notification (to December 2016)

From the outset, development of the Environmental Resource Recovery Centre has been approached with an understanding of the sensitive nature of siting waste management facilities and that there would be concerns from neighbouring landowners. Although an Environmental Assessment (EA) is not required for either the Organics Processing Facility (OPF) or Materials Management Facility (MMF), the County has developed these projects with this framework in mind – which has included undertaking an extensive consultation program. The objectives of the engagement process are threefold – to provide detailed information and awareness of the project (inform), obtain feedback on alternatives and/or decisions in order to inform decision making at critical milestones (consult), and work with relevant stakeholders during the various steps of developing these projects (collaborate).

A detailed summary of the engagement methodology and process was provided to County Council in the following item:

[Item CCW 16-191](#) – *Solid Waste Management Infrastructure Projects – Public/Stakeholder Engagement Update, May 24, 2016*

A summary table is provided outlining key sessions and meetings with the public, Aboriginal communities, and stakeholders. Note that this is a summary and does not include all correspondence and/or communication with these groups but is intended to provide an overview of how consultation and notification has been undertaken throughout project development.

In addition, please note the following:

- staff have met individually with concerned residents, local municipal staff, and Councillors during the project's development.
- to assist the project team, the County retained the services of Mr. Cory Jones, P.Eng. of Neegan Burnside Ltd., a member of the Chippewas of Nawash Unceded First Nation (Cape Croker). Mr. Jones has extensive experience in facilitating effective engagement of First Nations communities for large infrastructure projects.
- the Community Engagement Committee has met 8 times since its inception to discuss the engagement process, review draft material to be presented at Public Information and Consultation Sessions, and provide recommendations to the project team.

Anticipated opportunities for public consultation and submission of comments going forward:

- Public Meetings as part of the Planning process – these meetings will be undertaken by both the Township of Springwater and the County of Simcoe (noting that our meeting will occur in late winter/early spring following receipt of comments on the circulated studies).
- Public comment on the Planning applications will be sought over the next several months as the applications proceed through the Planning process – a dedicated e-mail for this project has been assigned by Planning staff and information on this project will be posted to their webpage.

- Following receipt of Planning approvals, work will be furthered on the Environmental Compliance Approval (ECA), issued by the Ministry of the Environment and Climate Change (MOECC), required for operation of the facility. It is anticipated that the application related to the MMF will occur in summer 2017, followed by an application to amend the ECA to include the OPF in summer 2018. As part of this process, the applications will be posted on the Environmental Registry for public review and comment.
- Neighbouring landowner meetings will be organized at key milestones – anticipated to occur upon receipt of the Planning approvals and initiation of site works (summer 2017) and furthering design of the MMF (fall 2017). In addition, Public Information/Consultation Sessions will be organized alongside the neighbouring landowner meetings to provide updates or seek feedback as design of the MMF and procurement of the OPF is furthered over 2017/2018.

## Summary of Consultation and Notification

Date	Brief Description	Details	Location	Additional Information	Notification Provided
June 17, 2014 2:00 – 4:00 pm 6:00 – 8:00 pm	Public Information Sessions	<i>Public Information Sessions</i> held to provide notification of the Organics Processing Facility (OPF) project and discuss the County's organics diversion program.	Simcoe County Museum	<a href="#">Session Material</a> <a href="#">Item CCW 14-299</a>	<ul style="list-style-type: none"> <li>• letters sent to stakeholders including sixteen member municipalities, various First Nations communities and the Métis Nation of Ontario, the separated cities of Barrie and Orillia, neighbouring municipalities, the Ministry of the Environment, and local conservation authorities</li> <li>• information provided on the County's website at <a href="http://www.simcoe.ca/opf">www.simcoe.ca/opf</a></li> <li>• notification in the June edition of the 'Managing Your Waste' newsletter (distributed to 124,000 County households)</li> <li>• print advertisements in local newspapers on June 12, 2014</li> <li>• media advisory on June 17, 2014</li> <li>• social media (Twitter)</li> </ul>
August 2014	Community Engagement Committee (formation)	Formation of the Community Engagement Committee (comprised of a First Nations representative, three public representatives, and County and local municipal staff).	-	<a href="#">Item CCW 14-299</a> <a href="#">Terms of Reference</a> <a href="#">Item CCW 14-407</a>	<ul style="list-style-type: none"> <li>• seeking municipal and Aboriginal representatives, letters were sent to all member municipalities, the Beausoleil First Nation, and Chippewas of Rama First Nation</li> <li>• information on the committee and the approved Terms of Reference were included on the project webpage <a href="http://www.simcoe.ca/opf">www.simcoe.ca/opf</a> from August 29, 2014</li> <li>• individuals who had previously signed-up to receive updates on the project were sent an e-mail message on October 1, 2014 with information on the committee and directing them to the webpage for application details</li> <li>• print advertisements were placed in local papers throughout the County on September 25 and October 2, 2014</li> <li>• social media was utilized to remind applicants of the pending October 9, 2014 deadline for applications</li> </ul>
November 4, 2014	Community Engagement Committee	The CEC met to discuss the upcoming Public Information Sessions, review draft communication material, and to provide recommendations to the Project Team.	County of Simcoe Administration Centre	<a href="#">Meeting Minutes</a>	<ul style="list-style-type: none"> <li>• e-mail sent to Committee members</li> <li>• minutes on webpage</li> </ul>
December 2, 2014 2:00 – 4:00 pm 6:00 – 8:00 pm	Public Information Sessions	<i>Public Information Sessions</i> held to introduce the Materials Management Facility (MMF) project and the siting methodology and evaluation criteria for both facilities. Note that the siting criteria was amended based on feedback received.	Simcoe County Museum	<a href="#">Session Material</a> <a href="#">Item CCW 15-020</a>	<ul style="list-style-type: none"> <li>• letters sent to stakeholders including sixteen member municipalities, various First Nations communities and Métis Nation of Ontario, the separated cities of Barrie and Orillia, the Ministry of the Environment and Climate Change, and local conservation authorities</li> <li>• information was provided on the County's website</li> <li>• e-mail message sent to project contact list on November 25, 2014</li> <li>• print advertisements in local newspapers on November 20 and 27, 2014</li> <li>• media advisory on December 1, 2014</li> <li>• social media (Twitter)</li> <li>• local radio stations also provided details on these sessions</li> </ul>

Summary of Consultation and Notification *continued*

Date	Brief Description	Details	Location	Additional Information	Notification Provided
January 19, 2015	Community Engagement Committee	The CEC met to debrief on the December Public Information Sessions and review upcoming milestones.	County of Simcoe Administration Centre	<a href="#">Meeting Minutes</a>	<ul style="list-style-type: none"> <li>e-mail sent to Committee members</li> <li>minutes on webpage</li> </ul>
February 20, 2015	Notification to project contact list	Notification to contact list that Items CCW 15-055 and CCW 15-078 were on upcoming Council agenda – presenting siting methodology for the OPF and MMF.	-	<a href="#">Item CCW 15-055</a> <a href="#">Item CCW 15-078</a>	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>
April 22, 2015 to May 22, 2015	Request for Expression of Interest (RFEI)	Request for Expression of Interest (RFEI) seeking land owners with property in the County interested in selling their land for the proposed OPF and MMF.	-	<a href="#">Item CCW 16-229</a>	<ul style="list-style-type: none"> <li>RFEIs 2015-050 and 2015-051 were posted on the project webpages and on the County's procurement site, <a href="http://www.biddingo.com/simcoe">www.biddingo.com/simcoe</a></li> <li>advertisements were also placed in newspapers County-wide on April 30, May 7, and May 14, 2015</li> <li>information was provided in the 'Managing Your Waste' newsletter (May 2015) sent to all County residents</li> <li>project contact list was notified of this opportunity on May 8, 2015</li> <li>information was also provided at the County's compost and mulch giveaway in early May, with over 2,000 flyers distributed</li> </ul>
June 18, 2015	Notification to project contact list	Notification to contact list that Item CCW 16-229 was on upcoming Council agenda – presenting information on the site selection process for the OPF and MMF.	-	<a href="#">Item CCW 16-229</a>	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>
June 22, 2015	Community Engagement Committee	The CEC met to review upcoming milestones and discuss fall consultation sessions.	County of Simcoe Administration Centre	<a href="#">Meeting Minutes</a>	<ul style="list-style-type: none"> <li>e-mail sent to Committee members</li> <li>minutes on webpage</li> </ul>
July 16, 2015	Stakeholder meeting	Meeting with the Lake Simcoe Region Conservation Authority (LSRCA) and County Planning staff to discuss Source Protection and the siting criteria.	County of Simcoe Administration Centre	-	-
August 6, 2015	Notification to project contact list	Notification to contact list that Item CCW 15-240 was on upcoming Council agenda – presenting the short list of sites to County Council.	-	<a href="#">Item CCW 15-240</a>	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>

**Summary of Consultation and Notification *continued***

Date	Brief Description	Details	Location	Additional Information	Notification Provided
August 6, 2015	Media Advisory	Media advisory – Item CCW 15-240 on upcoming Council agenda presenting the short list of sites.	-	<a href="#">Item CCW 15-240</a>	-
August 14, 2015	Stakeholder meeting	Meeting with the local office of the Ministry of the Environment and Climate Change (MOECC) to discuss the short list of sites and upcoming fall consultation sessions.	MOECC local office (Barrie)	-	-
August 26, 2015	Stakeholder meeting	Discussion with the Ministry of Municipal Affairs (MMA), MOECC, and County Planning staff regarding forwarding Planning applications.	Teleconference	-	-
August 31, 2015	Media Advisory	Media advisory – County Council approves moving forward with the siting process and public consultation in regard to the short list of sites.	-	<a href="#">Item CCW 15-240</a>	-
September 1, 2015	Stakeholder meeting	Meeting with local municipal staff at the Township of Springwater to provide information about the project.	Township of Springwater Administration Centre	-	-
September 10, 2015	Correspondence to landowners	Letters sent to neighbours within 500 m of the seven short-listed sites with information on the projects and details on upcoming consultation sessions.	-	-	<ul style="list-style-type: none"> <li>• letters sent directly to neighbours</li> </ul>
September 14, 2015	Community Engagement Committee	The CEC met to discuss the upcoming Public Consultation Sessions, review draft communication material, and to provide recommendations to the Project Team.	County of Simcoe Administration Centre	<a href="#">Meeting Minutes</a>	<ul style="list-style-type: none"> <li>• e-mail sent to Committee members</li> <li>• minutes on webpage</li> </ul>
September 16, 2015	Stakeholder meeting	Meeting with local municipal staff at the Township of Oro-Medonte to provide information about the project.	Township of Oro-Medonte Administration Centre	-	-
September 24, 2015	Stakeholder meeting	Meeting with local municipal staff at the Township of Clearview to provide information about the project.	Township of Clearview Administration Centre	-	-
September 29, 2015	Stakeholder tour	Tour of similar facilities for local Councillors and Mayors and Deputy Mayors in municipalities with short-listed sites.	City of Toronto, Peel Region, City of Guelph	-	-

Summary of Consultation and Notification *continued*

Date	Brief Description	Details	Location	Additional Information	Notification Provided
October 1, 2015	Stakeholder tour	Tour of short-listed sites with local Councillors and Mayors and Deputy Mayors in municipalities with short-listed sites.	Townships of Springwater, Oro-Medonte, and Clearview	-	-
October 6, 2015 2:00 – 4:00 pm 6:00 – 8:00 pm	Public Consultation Sessions	<i>Public Consultation Sessions</i> undertaken in the Townships of Springwater, Clearview, and Oro-Medonte seeking feedback on seven short-listed sites. Information received during the consultation was reviewed by County staff and their consultant. From these sessions, a package of feedback was submitted to the County's consultant as they completed the comparative evaluation of the sites (see Schedule 3, Item CCW 16-054).	Simcoe County Museum	<a href="#">Session Material</a> <a href="#">Presentation</a> <a href="#">Item CCW 15-397</a> <a href="#">Item CCW 16-054</a>	<ul style="list-style-type: none"> <li>notification by letter in early September to landowners within 500 m of the short-listed sites</li> <li>letters sent to various First Nations communities, Métis Nation of Ontario, and stakeholders – all member municipalities, the separated cities of Barrie and Orillia, the Ministry of the Environment and Climate Change (MOECC), and local Conservation Authorities</li> <li>notification to various government agencies of the projects and consultation sessions</li> <li>information on the County's main website, the OPF and MMF webpages, and through social media (Facebook and Twitter)</li> <li>e-mail sent to project contact list on September 25, 2015</li> <li>newspaper advertisements County-wide on September 24, October 1, and October 15, 2015</li> <li>'Managing Your Waste' newsletter sent to all County households (approximately 138,000) the week of September 28, 2015. The size of this edition was increased to provide comprehensive information on the projects to residents.</li> <li>media releases on August 31, September 15, September 23, October 5, October 15, and October 19, 2015 outlining the dates of the sessions</li> <li>during the public consultation process, both the Warden and staff conducted various media interviews to discuss the projects and the sessions</li> </ul>
October 8, 2015 2:00 – 4:00 pm 6:00 – 8:00 pm			Township of Oro-Medonte Administration Centre		
October 15, 2015 2:00 – 4:00 pm 6:00 – 8:00 pm			Elmvale Arena		
October 20, 2015 2:00 – 4:00 pm 6:00 – 8:00 pm			Stayner Arena and Community Centre		
October 26, 2015 2:00 – 4:00 pm 6:00 – 8:00 pm			Hillsdale Community Centre		
October 19, 2015	Stakeholder meeting	Stakeholder meeting held with various agencies and local municipalities with short-listed sites – included the Ministry of the Environment and Climate Change (MOECC), Nottawasaga Valley Conservation Authority (NVCA), Severn Sound Environmental Association.	County of Simcoe Administration Centre	-	-
November 19, 2015	Notification to project contact list	Notification to contact list that Item CCW 15-397 on upcoming Council agenda – provided a project update and summary of public consultation.	-	<a href="#">Item CCW 15-397</a>	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>

**Summary of Consultation and Notification *continued***

Date	Brief Description	Details	Location	Additional Information	Notification Provided
November 23, 2015	Community Engagement Committee	The CEC met to debrief on the fall consultation sessions and discuss upcoming milestones, release of preferred site(s).	County of Simcoe Administration Centre	<a href="#">Meeting Minutes</a>	<ul style="list-style-type: none"> <li>e-mail sent to Committee members</li> <li>minutes on webpage</li> </ul>
November 25, 2015	Stakeholder meeting	Follow-up meeting with local Conservation Authorities to discuss Natural Heritage Features, resource management, natural hazards, and groundwater/source protection.	County of Simcoe Administration Centre	-	-
November 30, 2015	Stakeholder meeting	Pre-consultation meeting with County and Oro-Medonte Planning staff regarding the short-listed site in this municipality.	Township of Oro-Medonte Administration Centre	-	-
December 9, 2015	Stakeholder meeting	Pre-consultation meeting with County and Clearview Planning staff regarding the short-listed site in this municipality.	Township of Clearview Administration Centre	-	-
December 21, 2015	Stakeholder meeting	Pre-consultation meeting with County and Springwater Planning staff regarding the short-listed site in this municipality.	Township of Springwater Administration Centre	-	-
January 23, 2016	First Nations – Beausoleil First Nation	County of Simcoe Warden Gerry Marshall and staff attended a community meeting on Christian Island to present information on the project and answer questions.	Beausoleil First Nation, Christian Island	-	-
March 1, 2016	Correspondence to landowners	Letters hand-delivered by County staff to neighbours within 500 m of the preferred site with the consultant’s final siting report, information on the recommended site, contact information, and dates of upcoming information meetings.	-	-	<ul style="list-style-type: none"> <li>letters hand-delivered by Solid Waste Management staff to 500 m landowners</li> </ul>
March 1, 2016	Media Advisory	Media advisory – Item CCW 16-054 on upcoming Council agenda presenting preferred site for the OPF and MMF.	-	<a href="#">Item CCW 16-054</a>	-

**Summary of Consultation and Notification *continued***

Date	Brief Description	Details	Location	Additional Information	Notification Provided
March 1, 2016	Notification to project contact list	Notification to contact list that Item CCW 16-054 on upcoming Council agenda presenting preferred site and recommendation to co-locate both the OPF and MMF.	-	<a href="#">Item CCW 16-054</a>	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>
March 2, 2016	Stakeholder meeting	Meeting with the staff from local MOECC office to discuss the preferred site.	MOECC local office (Barrie)	-	-
March 7, 2016	Community Engagement Committee	The CEC met to discuss the upcoming Public Information Sessions, review draft communication material, and to provide recommendations to the Project Team.	-	<a href="#">Meeting Minutes</a>	<ul style="list-style-type: none"> <li>e-mail sent to Committee members</li> <li>minutes on webpage</li> </ul>
March 8, 2016	Media Advisory	Media advisory – recommendation in Item CCW 16-054 to co-locate the OPF and MMF at 2976 Horseshoe Valley Road West, Springwater, endorsed by Committee of the Whole.	-	<a href="#">Item CCW 16-054</a>	-
March 9, 2016	Métis Nation of Ontario	Meeting with Métis Nation of Ontario (MNO) – County of Simcoe Warden Gerry Marshall and staff attended a meeting with representatives from the Georgian Bay Traditional Territory Consultation Committee (GBTCC)	Town of Midland Municipal Office	-	-
March 22, 2016	Media Advisory	Media advisory – recommendation in Item CCW 16-054 to co-locate the OPF and MMF at 2976 Horseshoe Valley Road West, Springwater, approved by County Council.	-	<a href="#">Item CCW 16-054</a>	-
March 23, 2016	Neighbouring landowner meeting	A facilitated, round table meeting held with neighbouring landowners located within 500 m of the preferred location to discuss the project, siting, and next steps.	Simcoe County Museum	<a href="#">Item CCW 16-191</a> <a href="#">Meeting Notes</a>	<ul style="list-style-type: none"> <li>letters hand-delivered by Solid Waste Management staff to 500 m landowners on March 1, 2016</li> </ul>
April 1, 2016	Stakeholder meeting	Meeting with the Ministry of Natural Resources and Forestry (MNR), the NVCA, and the Township of Springwater to discuss the Terms of Reference for the Environmental Impact Study (EIS).	County of Simcoe Administration Centre	-	-



Summary of Consultation and Notification *continued*

Date	Brief Description	Details	Location	Additional Information	Notification Provided
<p>April 19, 2016 2:00 – 4:00 pm 6:00 – 8:00 pm</p>	<p>Public Information Sessions</p>	<p>Public Information Sessions organized to provide information on the preferred location and upcoming studies. The sessions were attended by ten County staff – including representatives best to answer specific questions regarding the Solid Waste Management facilities, traffic, Planning-related matters, and forestry.</p>	<p>Simcoe County Museum</p>	<p><a href="#">Session Material</a> <a href="#">Item CCW 16-191</a></p>	<ul style="list-style-type: none"> <li>notification by letter on March 1, 2016 to landowners within 500 m of the preferred location</li> <li>notification by letter on April 1, 2016 to landowners within 500 m of the other six short-listed sites</li> <li>letters sent to member municipalities, the separated cities of Barrie and Orillia, various First Nations communities and the Métis Nation of Ontario, the Ministry of the Environment and Climate Change (MOECC), and local Conservation Authorities</li> <li>information on the County's main website, the OPF and MMF webpages, and through social media (Facebook and Twitter)</li> <li>newspaper advertisements County-wide on April 7 and April 14, 2016</li> <li>e-mail sent to project contact list on April 8, 2016</li> <li>'Managing Your Waste' newsletter sent to County households (approximately 122,000) the week of April 11, 2016. The size of this edition was increased to provide comprehensive information on the preferred location.</li> <li>media advisories on April 7 and April 18, 2016 providing details on the sessions</li> </ul>
<p>May 18, 2016</p>	<p>Notification to project contact list</p>	<p>Notification to contact list that Items CCW 16-165 and CCW 16-191 were on upcoming Council agenda providing details on the Development Strategy for the co-located facility and an update on the engagement process.</p>	<p>-</p>	<p><a href="#">Item CCW 16-165</a> <a href="#">Item CCW 16-191</a> <a href="#">Development Strategy</a></p>	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>
<p>May 31, 2016</p>	<p>Community Engagement Committee</p>	<p>The CEC met to discuss the required planning approvals, debrief of the April 19 Public Information Sessions, and replacement of municipal staff representative on the committee.</p>	<p>County of Simcoe Administration Centre</p>	<p><a href="#">Meeting Minutes</a></p>	<ul style="list-style-type: none"> <li>e-mail sent to Committee members</li> <li>minutes on webpage</li> </ul>
<p>June 1, 2016</p>	<p>First Nations – Beausoleil First Nation</p>	<p>Walk with Beausoleil First Nation – County of Simcoe Warden Gerry Marshall and staff toured the site with Chief Monague and two Beausoleil Councillors.</p>	<p>2976 Horseshoe Valley Road West, Springwater</p>	<p>-</p>	<p>-</p>
<p>August 3, 2016</p>	<p>Notification to project contact list</p>	<p>Notification to contact list that Item CCW 16-266 was on upcoming Council agenda presenting various ownership and financing models for the OPF.</p>	<p>-</p>	<p><a href="#">Item CCW 16-266</a></p>	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>
<p>August 25, 2016</p>	<p>Stakeholder meeting</p>	<p>Project update meeting with County and Township of Springwater Planning staff to discuss the project and on-going technical studies.</p>	<p>County of Simcoe Administration Centre</p>	<p>-</p>	<p>-</p>

**Summary of Consultation and Notification *continued***

Date	Brief Description	Details	Location	Additional Information	Notification Provided
September 6, 2016	Community Engagement Committee	The CEC met to discuss the upcoming consultation on the OPF project delivery method, review draft communication material, and to provide recommendations to the Project Team.	County of Simcoe Administration Centre	<a href="#">Meeting Minutes</a>	<ul style="list-style-type: none"> <li>e-mail sent to Committee members</li> <li>minutes on webpage</li> </ul>
September 7, 2016	Notification to project contact list	Notification to contact list that Item CCW 16-301 was on upcoming Council agenda presenting an update on the Planning application submission, included a revised FAQs document.	-	<a href="#">Item CCW 16-301</a>	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>
September 8, 2016	Neighbouring landowner meeting	A facilitated, round table meeting held with neighbouring landowners located within 500 m of the preferred location to discuss the procurement of organics processing technology.	Simcoe County Museum	<a href="#">Item CCW 16-357</a> Schedule 1 – Session Material Schedule 3 – <a href="#">Meeting Notes</a>	<ul style="list-style-type: none"> <li>letters mailed to 500 m landowners on August 25, 2016</li> </ul>
September 20, 2016 2:00 – 4:00 pm 6:00 – 8:00 pm	Public Consultation Sessions	Staff and representatives from GHD were available at <i>Public Consultation Sessions</i> to answer questions and discuss the procurement of the OPF. The purpose of these informal sessions was to assist residents with completing a survey related to the procurement of the OPF and explain the more technical information presented on-line.	Simcoe County Museum	<a href="#">Item CCW 16-357</a>	<ul style="list-style-type: none"> <li>notification by letter sent on August 25, 2016 to 500 m landowners (included invitation to landowner meeting on September 8, 2016)</li> <li>letters sent to various First Nations communities and the Métis Nation of Ontario, various stakeholders (member municipalities, the separated cities of Barrie and Orillia, the Ministry of the Environment and Climate Change (MOECC), and local Conservation Authorities)</li> <li>information provided on the County's main website, the OPF webpage, and through social media (Facebook and Twitter) up until October 4, 2016</li> <li>newspaper advertisements County-wide on September 8 and 15, 2016</li> <li>e-mails sent to project contact list on September 9, 2016</li> <li>media release on September 12, 2016 outlining the County was soliciting feedback on the survey and the date of the drop-in sessions</li> </ul>
October 3, 2016	Notification to project contact list	Reminder of OPF survey on the procurement method due date, October 4, 2016.	-	-	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>
October 19, 2016	Notification to project contact list	Notification to contact list that Item CCW 16-357 was on upcoming Council agenda seeking direction to advance procurement of the OPF via design/build/operate (DBO) delivery model.	-	<a href="#">Item CCW 16-357</a>	<ul style="list-style-type: none"> <li>e-mail sent to project contact list</li> </ul>

**Summary of Consultation and Notification *continued***

Date	Brief Description	Details	Location	Additional Information	Notification Provided
November 2, 2016	Neighbouring landowner facility tour	Tour arranged for neighbouring landowners of similar waste management facilities.	City of Toronto Disco Road Green Bin Facility and City of Guelph's Waste Resource Innovation Centre	-	<ul style="list-style-type: none"> <li>• invitation sent to all neighbouring landowners on September 30, 2016</li> <li>• e-mail sent on October 18, 2016 – reminder of tour and RSVP deadline of October 20, 2016</li> <li>• tour Itinerary sent October 26, 2016</li> </ul>
November 30, 2016	Request for Information (RFI)	RFI 2016-127 – <i>Organics Management Options</i> seeking to gather information on alternatives for processing of the County's source-separated organics.	-	-	<ul style="list-style-type: none"> <li>• RFI 2016-127 posted on the project webpage and on the County's procurement site <a href="http://www.biddingo.com/simcoe">www.biddingo.com/simcoe</a></li> <li>• project contact list was notified of this opportunity on December 9, 2016</li> </ul>